



School Code 10900

Affiliation No. 1730555

ST. MARY'S CONVENT SR. SEC. SCHOOL

Tillawala, Airport Road, Jagatpura, Jaipur, Rajasthan, India-302025

(Affiliated to Central Board of Secondary Education, Delhi)

Email Id - fsma.jaipur@gmail.com , Website - www.stmarysconvent.in

Phone No. - + 91 141 2988823

New Admission for Session 2024-25

GUIDELINES FOR ADMISSION

Dear Parents/ Guardians,

Kindly read the following online instructions before you fill in the information for classes **Nursery to VI** admission which will be available on the school website www.stmarysconvent.in from **Wednesday, January 31, 2024. (Only Online Registration)**

(Please Note: - Once the seats are filled, the online registration form will not be available.)

1. Registration for New Admission for Classes **Nursery to VI** is open.
2. Registration form for new admission will be filled only through the online mode.
No form will be issued from the school office.
3. Only one application form per candidate is permitted.

AGE CRITERIA FOR ADMISSION

As of April 1st 2024, the candidate's age should be as per the age requirement mentioned below: -

CLASS	DETAIL	AGE
NURSERY	Born between 1 st April 2020 to 31 st March 2021	Min. 3 years
LKG	Born between 1 st April 2019 to 31 st March 2020	Min. 4 years
HKG	Born between 1 st April 2018 to 31 st March 2019	Min. 5 years
CLASS I	Born between 1 st April 2017 to 31 st March 2018	Min. 6 years
CLASS II	Born between 1 st April 2016 to 31 st March 2017	Min. 7 years
CLASS III	Born between 1 st April 2015 to 31 st March 2016	Min. 8 years
CLASS IV	Born between 1 st April 2014 to 31 st March 2015	Min. 9 years
CLASS V	Born between 1 st April 2013 to 31 st March 2014	Min. 10 years
CLASS VI	Born between 1 st April 2012 to 31 st March 2013	Min. 11 years

****There will be written entrance exam (English & Mathematics) for classes HKG to VI admission.**

4. The online form fee is ₹ 2000/- to be deposited online through the school website.
5. The above fee is **non-refundable** in case of rejection / disqualification.
(No claim will be entertained, whatsoever.)
6. **After submitting online form, take a print-out of the same and submit it to the school office at the earliest in between 9:00 AM to 1:00 PM for verification along with the following documents:**

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- a) **Photocopy of birth certificate** issued by Government Authority is essential for admission. No admission will be granted without a valid Birth Certificate (**Birth Certificate without name or handwritten name will not be accepted**).
- b) **2 Passport size photograph** of the child and **recent family photograph** with the child sitting in the center, **in case of sibling**, family photograph must be with the sibling in the school uniform. (**Postcard size – 4 x 6 in landscape**).
- c) **Address proof of parents** (Self-attested – photocopy of Electricity Bill / Mobile Bill / Driving License / Aadhar / Latest Rent Agreement) (**Any one of them**)
- d) **Photocopy of the last class marksheet** and **original TC** required only once the admission is confirmed, which needs to be submitted on or **before 10th April, 2024**.
- e) **Original Bonafied Certificate Or photocopy of half yearly marksheet of last class Or ID card for the session 2023-24 from the current school to be submitted along with the online form.**

7. For the final round of interview/entrance exam **both the parents** need to be present.

(The decisions taken pertaining to the admission process are totally under the purview of the School Management. Its decision shall remain final and binding.)

List of the students for provisional admission to **Classes Nursery to VI** will be informed through telephonically on the same day of the entrance exam.

Final admission is confirmed only once the Admission Fee of ₹ 20000 (Non-Refundable) along with 1st Quarter fee is paid within a stipulated time that will be informed later.

Date : - 31/01/2024


PRINCIPAL