

St. Mary's Convent Sr. Sec. School, Jagatpura, Jaipur

New Admission for Session 2023-24 GUIDELINES FOR ADMISSION

1. Registration for New Admission for Classes Nursery to Class II is open.
2. Registration form for new admission will be filled only through the online mode. No form will be issued from the school office.
3. Only one application form per candidate is permitted.
4. Birth Certificate issued by Government Authority is essential for admission. No admission will be granted without a valid Birth Certificate (**Birth Certificate without name or handwritten name will not be accepted**).

Age Criteria for Admission

As of April 1st 2023, the candidate's age should be as per the requirement mentioned below.

Class	Age
Nursery	Born between 1 st October 2019 to 30 th September 2020
LKG	Born between 1 st October 2018 to 30 th September 2019
HKG	Born between 1 st October 2017 to 30 th September 2018
Class I	Born between 1 st October 2016 to 30 th September 2017
Class II	Born between 1 st October 2015 to 30 th September 2016

** There will be written entrance exam (English & Mathematics) for Class HKG to Class II admission. Date & time of the exam will be shared later. **

Documents Required for Admission.

After the registration form is filled, the parents will be required to submit the following documents in the school office for **verification** on the specific date and time which will be informed to the parents later.

1. Photocopy of student's valid Birth Certificate.
2. Self-attested photocopy of parents' Address Proof.
3. A passport size photograph of the student.
4. A post-card size family photograph with the student sitting in the middle. If any sibling is studying this school, then include the sibling in school uniform.
5. A copy of receipt of Form Fees.
6. Transfer Certificate and photocopy of mark-sheet from previous school (**Only for Class I & II**) to be submitted before 25th March 2024.

At the time of verification of documents, both parents are required to be present along with the candidate.

Decisions pertaining to the admission process are totally under the purview of the School Management. Its decision shall remain final and binding.

Fees

Form Fee (Non-Refundable) : Rs. 2000/ - (to be deposited online on the school website).

*Upon confirmation of admission, Admission Fee of **Rs. 20000/- (Non-Refundable)** will need to be paid within the stipulated time that will be informed later.*

Tuition fees and other academic fees will be informed upon confirmation of admission.

Date: 20/11/2022

Principal